

**STATE OF TEXAS
COUNTY OF TARRANT
CITY OF GRAPEVINE**

The Grapevine Heritage Foundation (GHF) Advisory Board met at 5:00 p.m. on Wednesday, September 19, 2018 in the Grapevine Convention & Visitors Bureau, 2nd Floor Boardroom, 636 South Main Street, Grapevine, Texas 76051 for their regular scheduled monthly meeting.

Curtis Ratliff	Chairman
Melva Stanfield	Vice Chairman
Balla Wright	Treasurer
Sue Franks	Member
Courtney Fray	Member
Becky Hummer	Member
Patricia Stinson	Member
Mike Lease	City Council Liaison

The above constituting a quorum with member(s) Frances Jensen and Janet Perkins absent.

With the following city staff present:

Paula Newman	Managing Director of Administration & Operations, Grapevine Convention & Visitors Bureau
David Klempin	Heritage Preservation Programs Manager
Cody Jolliff	Nash Farm Manager
Mary Bush	Administrative

I. CALL TO ORDER

Chairman Curtis Ratliff called the meeting to order at 5 p.m. and thanked all for attending.

II. CITIZEN COMMENTS

There were no citizen comments.

Any person who is not scheduled on the agenda may address the Historic Preservation Commission under Citizen Comments by completing a Citizen Appearance Request form. In accordance with the Texas Open Meetings Act, the Advisory Board is restricted in discussing or taking action during Citizen Comments.

III. APPROVAL OF MINUTES

Balla Wright made the motion to accept the minutes as written from the August 15, 2018 meeting. Becky Hummer seconded the motion, which prevailed in the following vote:

Ayes: All (Ratliff, Stanfield, Wright, Franks, Fray, Hummer and Stinson)
Nays: None
Absent: Jensen and Perkins

OLD BUSINESS

As Secretary Janet Perkins was absent, Chairman Ratliff gave the August membership report with a current total of 220 active members, an increase; and with \$200 in personalized brick sales and a donation to the Foundation of \$1,000 to be matched by the donor's employer.

Vice Chairman Melva Stanfield gave the Nash Farm report of 860 visitors to the Farm in August, with 509 daily walk-up visitors, 221 guests attended the *First Friday* program; three interpretive tours were conducted; and staff served a Sister Cities open-fire pork chop dinner with all the trimmings.

Farm Manager Cody Jolliff gave the group an update on the upcoming on Friday, October 19; followed by the annual *Fall Round-Up!* on Saturday, October 20, 2018. He called for a committee meeting before the two events; the group accepted Wednesday, October 3, 2018 at 9 a.m. to meet.

Treasurer Balla Wright asked for an update on the 2019 Grapevine Heritage Foundation calendar. Farm Manager Cody Jolliff said the calendar was now with the graphic designer and then would go before editorial staff for edits and date checks. He was asked the 2019 date for the *Spring Into Nash* event, answering Saturday, April 13th. He reminded all *Victorian Christmas* would be on Saturday, December 1st; and Saturday, December 8 would be *Nash Farm's Christmas Open House*.

Treasurer Balla Wright had nothing to report at this time.

Managing Director of Administration & Operations Paula Newman reported the Palace Arts Center roof work would begin on October 1; the cabling and speaker upgrades would be completed in November. Holiday ticket sales for the Texas Tenors, Kraig Parker and Rocky Gribble's band are going well. Movies coming up were *Star Wars* and *The Parent Trap* and a Kraig Parker Sunday brunch. She announced with 26 years here, Rusty Hernandez was promoted to Director of Events & Venues. A new manager with a background in theater is to be hired.

Chairman Ratliff called for any questions; there were none.

NEW BUSINESS

Chairman Ratliff asked the board to consider the date for the 2018 Annual Meeting of Membership as per the Foundation's Bylaws section 1.4. The discussion of Thursday, November 8, 2018 at six o'clock was accepted unanimously.

Chairman Ratliff asked the board to consider a recognition at the November 8 meeting for Lieutenant Ken and Ann Murray for their support in providing their animals for plowing and various Farm events, at no charge, throughout the years. The recognition was accepted with unanimous consent by the board.

Janet Perkins was not present to give the calendar update, Cody Jolliff said he was in contact with the designer, they would wait for Janet to return.

Staff member Mary Bush gave the current update on the *2018 Candlelight Tour of Homes* with no new changes, the committee had met the evening before where Melva Stanfield had brought forth the Tour had not given a token memento to participating homeowners since the 2009 event; it had been agreed to bring back this act of appreciation by the Foundation. Member Courtney Fray had located and reserved a venue for the October 16 homeowner and docent training session and docents, bringing back some old friends to work the tour; she also noted a local distiller who might add to the gift for participating homeowners.

DISTRIBUTION OF LIAISON REPORTS

Grapevine Historical Society (GHS) – Balla Wright reported the program was presented by family member Mark Kelly about Grapevine's Lucas Family. Mr. Kelly was an excellent, very entertaining emcee with Aunt Helen Jean assisting dressed in period appropriate clothing. Member Sue Franks said it was a great program, adding she had grown up across the street from them.

Historic Preservation Commission (HPC) – Chairman Ratliff said he was sad to announce as advocates of Grapevine's heritage, they did not get the votes needed to save the Stark House; there were three members to save the house and four members to let the house be demolished. Discussion followed.

Grapevine Convention & Visitors Bureau (CVB) – Paula Newman reported the CVB had 114 leads for 128,000 nights; 11,085 visitors through the Visitors Information Center and Settlement to City reported 1,300 guests; with 16,000 visitors to the Depot and Historical Museum. Destination Services assisted seven groups totaling 15,500 guests. The Grapevine Vintage Railroad has coordinated scheduling with TEXRail for the *North Pole Express*; tickets are planned to go on sale October 1. One of the three railcars, acquired from Connecticut, will make room for more passengers. The *Wine Trains* are near sold out with one filled and the other with a few seats left. Paula thanked those who worked all weekend for making the festival great.

Historic Grapevine Township – David Klempin noted Chairman Ratliff's concerns. Discussion followed. He reported to generate more awareness of the Township and the Historic Preservation Ordinances, a Realtor training is planned and the Texas Historic

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Commission has been contacted to assist in securing Preservation training for the Commission within the next 60 – 90 days.

ADJOURNMENT

Sue Franks, seconded by Becky Hummer, made the motion to adjourn the meeting at 6:25 p.m. The motion prevailed by the following vote:

Ayes: All (Ratliff, Stanfield, Wright, Franks, Fray, Hummer and Stinson)

Nays: None

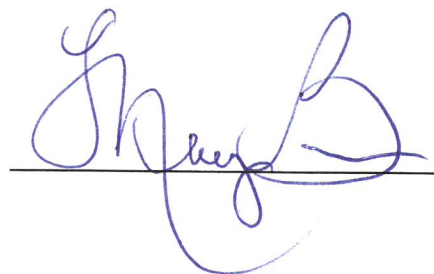
Absent: Jensen and Perkins

PASSED AND APPROVED BY THE GRAPEVINE HERITAGE FOUNDATION,
THE SEPTEMBER 19, 2018 MINUTES, ON THIS THE 17TH DAY OF OCTOBER
2018.

APPROVED:


CHAIRMAN

ATTEST:


SECRETARY